NOTICE TO MEMBERS

NEW CAR PARKING STICKER POLICY

Members are hereby informed of the introduction and implementation of a **New Car Parking Sticker Policy** with a view to ensuring fair, transparent and orderly utilisation of the limited parking facilities available at the Club.

Members are requested to kindly note the following rules and procedures:

1. New Car Parking Stickers

Only vehicles displaying a valid **NEW MHCL Car Parking Sticker** shall be permitted to park within the Club premises upon expiry of the transition period.

The new stickers will be **serially numbered** and linked to the Member's **Membership Number and Vehicle Registration Number** in the Club's records.

The Car Parking Sticker must be **affixed prominently on the inside of the vehicle's front windshield and kept clearly visible at all times**, so that the Security Staff can easily identify and read the corresponding **Membership Number**.

2. Eligibility & Maximum Two Stickers per Membership

Each Membership shall be entitled to a maximum of **two (2)** valid Car Parking Stickers at any given time.

Car Parking Stickers shall be issued only for vehicles registered in the name of the Member or in the name of the Member's spouse, provided the spouse is also a registered Member of the Club.

The first two New Car Parking Stickers issued under the rollout shall be **free of charge**.

Replacement/reissued stickers, wherever permitted under the Policy, shall be charged at **₹50 per sticker plus applicable taxes**.

3. Documents Required

Members are required to submit the following for issuance of the new stickers:

• Written application/request from the Member; and

• Copy of the **Vehicle Registration Certificate (RC Book)** or vehicle insurance policy clearly reflecting the Vehicle Registration Number.

In case of a **company/firm/LLP/entity-owned vehicle**, the Member shall additionally submit a letter from the concerned entity confirming that the vehicle has been allotted to the Member for regular use, together with a copy of the RC Book.

4. Change of Vehicle / Replacement Sticker

In case a Member sells, changes or ceases to use a registered vehicle, the existing sticker must be **removed, defaced and surrendered** before a fresh sticker is issued for the replacement vehicle.

In case of a **soiled/damaged sticker**, the existing sticker shall similarly be defaced/surrendered in the presence of an authorised Club representative before a replacement is issued.

In case of a **lost sticker**, the Member shall immediately intimate the Club Administration Office so that the sticker can be cancelled in the Club records before a replacement is considered.

5. Issue and Collection of Stickers

New Car Parking Stickers will be issued with effect from **16th November, 2026**, upon verification of the prescribed documents. Details of all stickers issued shall be duly recorded in the Club's records.

Members may **personally collect their New Car Parking Stickers from the Reception on all days between 10:00 a.m. and 6:00 p.m.**

Lunch Break: 1:00 p.m. to 1:30 p.m.

Members are requested to kindly avoid visiting during the above lunch break.

6. Three-Month Transition Period

Members shall be provided a **grace/transition period of three (3) months** from the date of implementation of the new Policy to obtain their New Car Parking Stickers.

Existing stickers shall remain valid during this transition period. **Upon expiry of the three-month period, all old Car Parking Stickers shall automatically stand cancelled, and only vehicles displaying the New MHCL Car Parking Sticker shall be permitted to avail the Club's parking facility.**

7. Parking Subject to Availability

Members are requested to note that the Club has **limited parking capacity**. Possession of a valid Car Parking Sticker **does not guarantee a parking space**.

Parking shall remain strictly **subject to availability and on a first-come-first-served basis**. A Car Parking Sticker merely identifies a vehicle as eligible to use the Club parking facility and shall not create any right, entitlement or reservation of a parking space in favour of any Member.

Members are requested to extend their full cooperation in implementing the new system and to obtain their replacement stickers within the stipulated transition period.

The Executive Committee reserves the right to amend, revise or modify the Car Parking Sticker Policy from time to time in the interest of orderly administration and management of the Club.

For Malabar Hill Club Ltd.,

Dr. Mitil Chokshi

(Hon. Secretary)